

Documents for your claim

Total and Permanent Disablement

Please provide the following documents to support your claim. Some of these documents are forms that we've enclosed for you to complete and others are documents you'll need to provide.

Document/s you need to provide	What you need to do
1 <i>Application for payment of benefit – Disablement</i> form	Complete this form and tell us how you would like your benefit paid.
2 2 x <i>Certificate for release of benefit</i> forms (forms enclosed)	<p>Ask two doctors (your treating doctor and another doctor that may or may not have treated you) to certify that in their opinion you are incapacitated and meet the definition of permanent incapacity.</p> <p>Please note that you'll need to pay the cost for your doctor or specialist to complete the medical certificates.</p> <p>These certificates are required under legislation so we can make payment to you if your claim is approved.</p> <p>Certificates are valid for 18 months from the date they're completed. If your certificates expire before your claim is resolved, we'll need new certificates.</p> <p>If your treating doctor(s) completes your certificates and they're not registered in Australia as a medical practitioner, but based and registered overseas, you will be taxed at a higher rate.</p>
3 Completed Verifying your identity with greenID form OR Certified documents* for proof of your age and identity	<p>You can complete the enclosed Verifying your identity with greenID form. By filling out the information on the form and signing the declaration you give AustralianSuper authority to verify your identity electronically. This means you don't need to provide a certified copy of any physical identification i.e. driver's licence. Please read the information provided on the form carefully.</p> <p>OR</p> <p>Providing current photo ID, such as a driver's licence with current address and signature (front and back) or passport with the signature of the holder, allows us to confirm your identity quickly and easily.</p> <p>Plus</p> <ul style="list-style-type: none"> • For claims over \$50,001, either certified copies of two current bills from two different institutions (power or phone) OR a certified copy of one current bill AND a certified copy of one bank statement. The bill and bank statement must both be less than 12 months old and show the same residential address as the address for the claim. <p>If you don't have a current driver's licence or a current passport, then you can provide a certified copy of one of the following documents:</p> <ul style="list-style-type: none"> • Birth certificate or birth extract, or • Citizenship certificate issued by the Commonwealth, or • Pension card issued by Centrelink. <p>And</p> <ul style="list-style-type: none"> • A certified copy of a notice issued by a commonwealth, state or territory body showing your name and current residential address. For example, you can provide a certified copy of a letter from Centrelink regarding a Government Assistance payment, an Australian Taxation Office Notice of Assessment or a Rates Notice from the local council. The document must be less than 12 months old.

4	Proof of change of name (if applicable)	Provide a certified copy* of your Marriage Certificate, Deed Poll or Decree if the name on your primary ID is different to that listed in your claim.
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* A certified copy is a copy of the original document which has been signed by an eligible person verifying that they have sighted the original document. An eligible certification must include the signature, name, address, occupation, telephone number, date of authorisation and registration number (if applicable) of the certifying authority. Eligible persons who can certify your ID include a police officer, pharmacist, dentist, legal practitioner, magistrate, or a Justice of the Peace.

Your checklist to keep for your records

Make sure you've provided all the documents below to help us review your claim.

		Tick when complete
1	<i>Application for Payment of Benefit – Disablement form</i>	
2	<i>2 x Certificate for release of benefit forms</i>	
3	Completed Verifying your identity with greenID form OR Proof of your age and identity	
4	Proof of change of name if applicable	